



# HARVARD SUMMER SCHOOL

## 2007 Secondary School Program Application Form

### INSTRUCTIONS AND APPLICATION CHECKLIST

It is the applicant's responsibility to ensure that all necessary parts of the application reach the Secondary School Program Office in sufficient time to be considered. The Summer School is not responsible for application materials lost in transit. The application deadline is June 4, 2007. Address questions about the program to the Secondary School Program, 51 Brattle Street, Cambridge, MA 02138-3722 USA; (617) 495-3192; [ssp@hudce.harvard.edu](mailto:ssp@hudce.harvard.edu). Additional application forms are available online, and you also may apply online with a credit card ([www.ssp.harvard.edu](http://www.ssp.harvard.edu)).

To apply to the Secondary School Program, you must complete Form HS-A, Form HS-I, and Form HS-F (required only if you are not a US citizen or US permanent resident), and submit them with a nonrefundable \$50 application fee in the envelope provided (if available) to: Secondary School Program, Harvard Summer School, 51 Brattle Street, Cambridge, MA 02138-3722 USA. Forms HS-II and HS-III may be sent separately, but they must be received by the SSP Office for your application to be considered.

When completing application forms, please write legibly. Write your legal name on every form, and be sure to sign and date forms that require your signature.

- Payment: The nonrefundable \$50 application fee must be submitted with your application materials.** All payments must be in US currency, payable through US banks. Please do not send cash or travelers checks through the mail. Make checks payable to Harvard Summer School. MasterCard, Visa, American Express, and Discover are also accepted.
- FORM HS-A: Harvard Summer School 2007 Secondary School Program Application Form.** US Social Security/Taxpayer ID numbers (if available) are requested but not required. They are used for identification purposes and for Summer School compliance with the Taxpayer Relief Act of 1997, student financial aid, and the deferment of student loans. If you do not have a Social Security/Taxpayer ID number or have one and prefer not to provide it, leave this space blank. A registration ID number is assigned to all applicants, and a Harvard University ID number and ID card are issued to students at the start of their session.
- FORM HS-I: Supplementary Application.** Written responses to questions 5–7 should be typed or written legibly on a separate sheet of paper and attached. Form HS-I (with attachments), your writing sample (see Form HS-I item 9), Form HS-A, Form HS-F (if necessary), and the application fee should be sent together.
- FORM HS-II: Teacher Report.** Complete the applicant section, then give Form HS-II and a stamped, addressed envelope to a teacher of a course taken in the current academic year: English, history, Latin, math, or science. **If your native language is not English, you must have Form HS-II filled out by your current teacher of English.** And you must submit a TOEFL score—see below.
- FORM HS-III: Counselor Report.** Complete the applicant section, then give Form HS-III and a stamped, addressed envelope to your advisor, guidance counselor, or school head to complete. A transcript of high school grades to date, including the latest available grades for 2006–07 and a photocopy of your highest PSAT, SAT, or ACT scores, should accompany Form HS-III.
- FORM HS-F: International Student Information and I-20 Application Form.** Submit this form if you are not a US citizen or US permanent resident, regardless of whether or not you need an I-20 certificate for an F-1 student visa from the Harvard Summer School. If you need an I-20, answer “yes” to that question on Form HS-F and provide all requested information. Submit Form HS-A and Form HS-F as early as possible to ensure receipt of your visa in time for departure for Harvard. The deadline for I-20 requests is May 1, 2007.
- Secondary School Program students must be fluent in English. All SSP applicants whose primary language is not English are required to submit a TOEFL score, no matter where they live.** For information on the test, refer to the ETS-TOEFL website: [www.toefl.org](http://www.toefl.org). The Harvard Summer School institution code is 8578.
- International students**, in addition to furnishing a TOEFL score, should make certain their **transcripts and references are written in or translated into English.** They must also write full paragraphs in answer to HS-I, questions 5–7, and their HS-II form should be filled out by their current teacher of English. International SSP students living on campus must have an F-1 student visa, for they are required to be full-time students. Keep this in mind when filling out Form HS-F.
- Notification of receipt.** If you wish to know when your teacher and counselor reports have reached the SSP Office, please attach to each form a self-addressed, stamped postal card with the recommender's name written on it.
- SSP Alumni.** If you previously attended the Secondary School Program, you may submit an abridged application, consisting only of Forms HS-A, HS-I (a writing sample is not necessary), and HS-III (including a recent transcript and test scores).



# HARVARD SUMMER SCHOOL

## 2007 Secondary School Program Application Form

### Application Form

US SOCIAL SECURITY/TAXPAYER ID NUMBER (optional)							

PLEASE CLEARLY PRINT ALL INFORMATION

LEGAL NAME (as it appears on your passport or birth certificate)		
Last (family name)	First	Middle

PRESENT MAILING ADDRESS (MA)			
Street and number		Good until: (Month—Day—Year)	
City	State/Province	Zip/Postal code	
Country (if not US)	Telephone number at this address (area/country code)	Cell phone number (area/country code)	
Fax number (area/country code) (FX)		E-mail address (SEL)	

SCHOOL ADDRESS			
School name		CEEB code	
Street and number	City	State/Province	Zip/Postal code

SEX:  Male  Female

DATE OF GRADUATION:

DATE OF BIRTH:  
EXAMPLE: 01|01|1981 Month   Day   Year

Month    Year

CITIZENSHIP: (check one)  
 (Y) US citizen  
 (P) US permanent resident  
 (F) International student  
(You must include Form HS-F with this form.)

ETHNIC CODE:  
(voluntary; US citizens and permanent residents only)  
 (1) Black Non-Hispanic  (4) Hispanic  
 (2) Native American  (5) White Non-Hispanic  
 (3) Asian or Pacific Islander

**STUDENT SIGNATURE:** I accept full responsibility for the information submitted on this form and agree to abide by the Harvard Summer School policies and procedures in the 2007 Harvard Summer School catalogue and the student handbook.

\_\_\_\_\_  
 Signature Date

**PAYMENT:** Please indicate method of payment below.

Check enclosed. Please make check payable to Harvard Summer School.

I authorize Harvard Summer School to charge my credit card in the amount of \$ \_\_\_\_\_.

**Please be sure to check the authorization box and indicate the amount to charge on the line above.**

VISA  MasterCard  American Express  Discover

\_\_\_\_\_  
 CARD NUMBER

\_\_\_\_\_/\_\_\_\_\_  
 EXPIRATION DATE

_____ Student name
_____ Student ID

\_\_\_\_\_  
 CARDHOLDER'S NAME (please print)

\_\_\_\_\_  
 CARDHOLDER'S SIGNATURE



# HARVARD SUMMER SCHOOL

## 2007 Secondary School Program Supplementary Application

Please supply all information requested. Responses to questions 5–7 below should be a few sentences or a paragraph in length. They should be typed or written legibly on a separate sheet of paper and attached to this form.

1. Applicant's name \_\_\_\_\_  
Last (family name) First Middle Jr., etc.

2. How did you first hear about the Secondary School Program?

- Harvard alumni
- Friend
- School counselor
- Parent(s)
- Received catalogue in mail  
(through College Board Student Search)
- Website
- Poster or advertisement
- SSP representative

3. I plan to attend:

- The eight-week session (June 23–August 17)
- Short session I (June 23–July 20)
- Short session II (July 22–August 17)

(Choose one of the above options even if your plans are not yet certain. You may change your mind later.)

4. Please check the appropriate box:

- a. I plan to live on campus.
- b. I plan to live at home and commute to campus.
- c. I plan to live with relatives and commute to campus.
- d. I plan to live at home and attend through distance education.

If box (c) is checked, please provide the following:

1. A letter from your parent(s) giving you permission to stay with your relatives.
2. A letter from your relatives stating their names, ages, relationship to you, address, phone number, and emergency phone number.
3. A further statement from your relatives acknowledging that they will be at their address during the entire period of your enrollment in Summer School and that they accept responsibility for you during that time.

5. What have been your most rewarding courses and academic projects recently? And what subject(s) would you like to study at Harvard? How are the two related—that is, how are your current academic interests related to the subject area(s) you'd like to explore this summer?

6. What extracurricular activities do you find engaging? What is your favorite nonacademic activity?

7. What is the most interesting book, apart from those assigned in class, that you have read in the past year? Why?

8. Have you ever incurred serious or repeated disciplinary action, or have you been suspended?  Yes  No If yes, please explain on a separate sheet of paper.

If new circumstances alter your status at school after you have submitted this form, please notify us as soon as possible.

9. Writing Sample. Please send us a legible photocopy of an essay written by you and graded by one of your teachers. Ideally, the essay you submit will be typed, and the teacher's comments and grade will be easy to read. Please, no lab notes, poetry, or math sets; the writing sample should be English expository prose.

10. If you previously attended the Secondary School Program, you may submit only Form HS-A, this form (Form HS-I), and Form HS-III (including a recent transcript and test scores). It is not necessary to submit either Form HS-II or a writing sample (no. 9, above).



# HARVARD SUMMER SCHOOL

## 2007 Secondary School Program Teacher Report

**TO THE APPLICANT:** Please type or print the information below, then give this form to your **current** English or history teacher or to your **current** Latin, math, or science teacher, with a stamped envelope addressed to Harvard Summer School, Secondary School Program, 51 Brattle Street, Cambridge, MA 02138-3722 USA. Teachers may also fax completed forms to (617) 496-4525. Teachers who fax forms should call (617) 495-3192 the next business day to confirm fax receipt.

Applicant's name \_\_\_\_\_  
Last (family name) First Middle Jr., etc.

Applicant's mailing address \_\_\_\_\_  
Street City State/Province Zip/Postal code Country (if not US)

School name \_\_\_\_\_  
CEEB code number (US only)

School address \_\_\_\_\_  
Street City State/Province Zip/Postal code Country (if not US)

Under the terms of the Family Educational Rights and Privacy Act, I  waive  do not waive any right of access to this recommendation.

Applicant's signature \_\_\_\_\_ US Social Security # \_\_\_\_\_ Date \_\_\_\_\_  
(if available)

**TO THE TEACHER:** We are interested in information that will help us evaluate this student's motivation, intellectual abilities, personal qualities, and potential to perform college-level work since Secondary School Program students enroll in college-level courses for undergraduate credit. If English is not the student's native language, please comment on the student's ability to understand and write English. Please mention any circumstances in the student's background that may help us evaluate the applicant (e.g., illness or strong family pressure). Thank you for your help.

Please check the chart below to compare the student with other students in his or her secondary school class.

	Below average	Average	Good (above average)	Very Good (well above average)	Excellent (top 10% this year)	One of the top few I have encountered in my career
Intellectual level						
Verbal ability						
Social maturity						
Moral responsibility						

- How long have you known the applicant? \_\_\_\_\_
- In what subject(s) have you taught him or her? \_\_\_\_\_
- What grade did the applicant earn in your course(s)? \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_ Email address \_\_\_\_\_

Please print name \_\_\_\_\_  
Prefix (Ms./Mr., etc.) First Last School telephone number (including area/country code) where we can reach you, and best time to call



# HARVARD SUMMER SCHOOL

## 2007 Secondary School Program Counselor Report

**TO THE APPLICANT:** Please type or print the information below, then give this form to your guidance counselor, your advisor, or your school head with a stamped envelope addressed to Harvard Summer School, Secondary School Program, 51 Brattle Street, Cambridge, MA 02138-3722 USA. Counselors may also fax completed forms to (617) 496-4525. Counselors who fax forms should call (617) 495-3192 the next business day to confirm fax receipt.

Applicant's name \_\_\_\_\_  
Last (family name) First Middle Jr., etc.

Applicant's mailing address \_\_\_\_\_  
Street City State/Province Zip/Postal code Country (if not US)

School name \_\_\_\_\_  
CEEB code number (US only)

School address \_\_\_\_\_  
Street City State/Province Zip/Postal code Country (if not US)

Under the terms of the Family Educational Rights and Privacy Act, I  waive  do not waive any right of access to this recommendation.

Applicant's signature \_\_\_\_\_ US Social Security # \_\_\_\_\_ Date \_\_\_\_\_  
(if available)

**TO THE COUNSELOR:** If possible, please type the information requested below (or write clearly), **then send with this form a copy of the student's transcript, including grades so far for this year and a photocopy of College Board test results.** If the applicant attends a school outside the United States, please provide information about course grade distribution. We cannot consider students until we have these documents. We appreciate your cooperation and thank you for your help.

1. This applicant ranks \_\_\_\_\_. (Rank in class is helpful to us; if rank cannot be cited, please estimate or give some other indication of how the student has performed relative to classmates.)

1a. How many students are in the applicant's class? \_\_\_\_\_ Of the class, about \_\_\_\_% plan to attend college.

2. Please check the chart below to compare the student with other students in his or her secondary school class.

	Below average	Average	Good (above average)	Very Good (well above average)	Excellent (top 10% this year)	One of the top few I have encountered in my career
Academic motivation						
Concern for others						
Social maturity						
Intellectual level						

3. Are there any special circumstances in the student's background or home life that would help us better evaluate the applicant?  
 Yes  No If yes, please explain.

4. Has this student incurred serious or repeated disciplinary action, been suspended, or left voluntarily for an extended period of time?  
 Yes  No If yes, please explain.

5. What can you tell us about the student's personal qualities?

6. Please comment about the student's potential to perform college-level work. (Secondary School Program students enroll in regular Harvard Summer School courses for undergraduate credit.)

Counselor  Advisor  School Head

Signature \_\_\_\_\_ Date \_\_\_\_\_ E-mail address \_\_\_\_\_

Please print name \_\_\_\_\_  
Prefix (Ms./Mr., etc.) First Last School telephone number (including area/country code) where we can reach you, and best time to call

If new circumstances alter this student's status at school after you have submitted this form, please notify us as soon as possible.



### Instructions

Complete Section I and submit this form with Form HS-A if you are an international student (not a US citizen or a US permanent resident), even if you do not need an F-1 student visa to attend Harvard Summer School. If you do need an I-20 from the Summer School, complete Sections I and II. Please keep a copy for your records.

**Section I:** To be completed by all international students. Please clearly print all information.

LEGAL NAME (as it appears on your passport)		
Last (family name)	First	Middle

CITY OF BIRTH	COUNTRY OF BIRTH	COUNTRY OF CITIZENSHIP	PRIMARY LANGUAGE

Do you need an I-20 Certificate of Eligibility for an F-1 student visa? (Answer "yes" if you plan to reside on campus and do not currently have an F-1 student visa.)

- No (You may stop here.)
- Yes (You must complete the rest of this form and attach a copy of the biographical information page of your passport.)

**Section II:** To be completed by all international students requesting an I-20 certificate.

You must submit all required information and documents, and you must register for Summer School courses, before your I-20 can be issued. Request the I-20 early enough to ensure that you receive your visa by your departure date. The Summer School does not issue I-20 certificates to students who request them after May 1.

**Please note:** If you currently are studying at another school in the United States on an F-1 visa and intend to return to that school in fall 2007, you do not need to request an I-20 from the Summer School; if you will not return to that school in the fall then you should request an I-20 from the Summer School.

**SEX:**  Male  Female      **DATE OF BIRTH:** EXAMPLE: 10/11/1981 Month   Day   Year

**SESSION:**  Eight-week Session  Short Session I  Short Session II

E-MAIL ADDRESS (SEL)	FAX NUMBER (including area/country code) (FX)

I-20 MAILING ADDRESS (IM)		
Street and number (no PO boxes)		
City	State/Province	Zip/Postal code
Country (if not US)	Telephone number (including area/country code)	

INTERNATIONAL ADDRESS (required if I-20 mailing address is inside the US)		
Street and number (no PO boxes)		
City	State/Province	Zip/Postal code
Country (if not US)	Telephone number (including area/country code)	

- Are you **currently** studying full time with an F-1 student visa at another US institution?  Yes  No  
 If yes, print school name: \_\_\_\_\_  
 Will you return as a full-time student to this institution in the fall?  Yes  No  
 If yes, you do not need to request an I-20 from Harvard Summer School.  
 If no, you must complete and return the **F-1 visa holders transfer form** (downloadable from the Summer School website) and attach photocopies of all your previous I-20 certificates.
- Do you plan to **begin** studies at another US institution in fall 2007?  Yes  No

3. Have you been **admitted** to a program of research or study at Harvard for the 2007 fall term?  Yes  No  
If yes, what is the name of the school or program? \_\_\_\_\_  
Have you requested a visa document from that school or department?  Yes  No

### Course Restrictions

If you enter the United States on an I-20 from Harvard Summer School, you are required to register and remain enrolled in a full-time program of study (8 credits in the eight-week session; 4 credits in a four-week session) and you must register for undergraduate credit to attend classes held on the Harvard campus. Therefore, you may not enroll in study abroad programs, BIOL S-105, or in any course as a distance education student.

### Financial Requirements

Students registering for the Harvard Summer School eight-week session must have \$10,295–\$11,620 available to cover Summer School expenses; students registering for short sessions must have \$5,265–\$5,995 per session. Expenses include tuition, room and board, and health insurance, all of which should be paid to the Summer School (if applicable) in advance and by June 10 to avoid late fees. Expenses also include books, local transportation, and personal expenses that are purchased after the student's arrival. These are estimates only and do not include travel expenses. Students should not submit payment to the Summer School based on these estimated amounts; they should submit payment based on the amounts listed on their Summer School bills.

### Student Signature

I certify that the information above is complete and correct, that I understand the costs of the program of study for which I am applying/registering (tuition, fees, living expenses, etc.), and that I have sufficient funds to meet my Harvard Summer School expenses. I agree that if I enter the United States on an I-20 from Harvard Summer School, I will register and remain enrolled in a full-time program of study (8 credits in the eight-week session, or 4 credits in a four-week session), I will attend classes held on the Harvard campus, and I will not enroll in study abroad programs, BIOL S-105, or any course as a distance education student.

Signature \_\_\_\_\_ Date \_\_\_\_\_  
(If younger than 18 years of age, parent or guardian must sign.)

### I-20 Request Checklist (Deadline to request an I-20 is May 1, 2007.)

- Form HS-A and \$50 registration fee
- Form HS-F and tuition prepayment of \$820 for the eight-week session, \$416 for a four-week session (or a housing deposit of \$820 for the eight-week session, \$416 for a four-week session)
- Photocopy of biographical page of passport
- Photocopies of all previous I-20 certificates (for students transferring an I-20 from another academic institution)
- Transfer In to Harvard form (for students transferring an I-20 from another academic institution)

An I-20 cannot be issued until:

- You are admitted to the program
- You have registered in courses (8 credits in the eight-week session or 4 credits in a four-week session)
- You have made the required tuition prepayment (\$820 for the eight-week session, \$416 for a four-week session) or have submitted the required housing prepayment (\$820 for the eight-week session, \$416 for a four-week session)
- If your primary language is not English, you must have met the English proficiency requirement.